



TENDER NOTICE FOR HYGIENE KIT

Ref#: UA / MI / Health Project -MZR/ 016

Date of Announcement: October 15, 2023

Tender Closing Date: October 25, 2023

Union Aid was established in 1979. It was one of the pioneer organizations serving Afghan refugees in Pakistan by providing regular support in health, nutrition, WASH, education, livelihood, emergency response, environmental protection, and much more such as:

These programs were implemented with the support of different donors including UN agencies such as UNHCR, WHO, WFP, UNFPA, and international organizations such as MI, IRC, Care International, Canada Fund, AFV, Otto Benecke Foundation, and many others. Besides in the 1980s Union Aid was providing health programs in all provinces of Afghanistan. Currently, Union Aid implements various projects in health, livelihood, education, rehabilitation of basic infrastructures, and humanitarian response projects in more than 13 provinces of Afghanistan.

Union Aid invites sealed tenders from registered suppliers for the supply of the following items at House #09, 2nd Street, Balkh University, District 06, Mazar-e-Sharif, Balkh, Afghanistan

“Price Schedule is attached”

Terms & Conditions:

1. Tender documents can be collected from **House #09, 2nd Street, Balkh University, District 06, Mazar-e-Sharif, Balkh, Afghanistan**. From 08:00 AM to 02:00PM, Sunday to Thursday. The tender pack can also be down loaded from our website www.unionaid.org and www.acbar.org. Tender document can also be collected by sending email request to info@unionaid.org
2. Sealed tenders should reach **House #09, 2nd Street, Balkh University, District 06, Mazar-e-Sharif, Balkh, Afghanistan**, before 09:00 AM hours on 25th October 2023 and should be clearly marked **“TENDER - Not to be opened before “09:30 AM on 25th October 2023”**
3. Tenders will be opened on the same day i.e., **25th October 2023 at Time 9:30 AM** hrs. in the presence of suppliers or their representatives, who wish to witness the tender opening.
4. In case a public holiday is announced by the Government (Due to any reason) the tender will be opened the next working day at the same time and venue.
5. Samples must be submitted with sealed bid.
6. The Supplier must quote only one option for each item. Bids received with more than one options and rates may be rejected.
7. Tender committee reserves the right to change the quantities or cancel/reject any or all offers without assigning any reason, if any selected bidder refuses to accept the order for the offered lot/lots or refuses to sign the contract, Union Aid reserves the right to forfeit the bid security of the bidder.
8. Suppliers must not be engaged in any corrupt, fraudulent, collusive or coercive practices including but not limited to applying/ bidding by multiple names / companies. If any bidder is found to be involved in such practices his/her bid may be rejected and the companies in question permanently black listed
9. The awarding will be fulfilled by the supplier/Company and Client (Union Aid), based on the following criteria (Refer to tender pack document number 2 for evaluation criteria)
 - a. Best price/offer;
 - b. company profile/previous experience with NGO and INGO, tax payer, proper registered company
 - c. Capability and ability of the bidder (technical/professional/financial)
 - d. Relevant Experience
 - e. Cooperative contract or agreement with suppliers and business companies
 - f. Quality Based on the sample check
10. All values in unit price column should be entered carefully. In case there is any discrepancy between unit price and total amount, value put in unit price column will govern.
11. **Payment details of the supplier must be clear stated e.g. Company available bank account details.**



12. Any shortage of any required items in market or inflation problems will negatively impact Union Aid supplies, Supplier is expected to inform the shortage of Hygiene kit Items at the time (15 days before the supply date). Union aid will select the alternative available brand.
13. The Hygiene kit should be delivered at house #9, street #2 of Balkh University, district #6, Mazar-e-Sharif Afghanistan.