

Standard Request for Quotations for Procurement of Goods and Non-Consultancy Services
Afghanistan Cricket Board



AFGHANISTAN CRICKET BOARD

REQUEST FOR QUOTATIONS (RFQ)

FOR

PROCUREMENT OF

Solar System with Installation for Logar Cricket Ground

October, 2023

Instructions to Users

This instruction notes have been prepared to assist a Procuring Entity/user in the preparation of the Standard Request for Quotations (SRFQ) for procurement of Goods and non-consultancy services. The Procuring Entity/user should also refer to the procurement manual date 2017 Of ACB.

The use of SRFQ applies when a Procuring Entity/user (the Purchaser) wishes to select a Supplier for the procurement of Goods and non-consultancy services as per procurement manual

The Procuring Entity **SHALL NOT** require any quotation security and Performance Security because of the nature of the procurement method.

The confirmation of the Award should be in the form of a Contract, prepared by the Procuring Entity, attached to which will be the Conditions of Purchase. The contract will be signed by both the Procuring Entity and the Supplier and will be treated as contract. Signing of a separate contract is not required.

Prior to the detailed evaluation of Quotations, the Contract shall determine whether each Quotation:

- (a) meets the eligibility criteria;
- (b) has been properly signed;
- (c) Is substantially responsive to the requirements of the Request for Quotations Documents

Evaluation of Quotations

A substantially responsive Quotation is one which conforms to all the terms, conditions, and specifications of the Request for Quotations Documents.

To evaluate a Quotation, the Purchaser shall only use all the factors, methodologies and criteria defined hereinafter, no other criteria or methodology shall be permitted:

- (a) evaluation will be done for Items or Lots;
- (b) price adjustment for correction of arithmetic errors;
- (c) price adjustment due to discounts offered;
- (d) Adjustments due to the application of a margin of preference, if applicable.

If a Quotation is not substantially responsive, it shall be rejected by the Purchaser, and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.

No negotiation shall be held with the lowest or any other Bidder.

A bidder shall not be required, as a condition for award, to undertake responsibilities not stipulated in the Request for Quotations Documents, to have to change its price or otherwise modify its Quotation.

**Request for Quotation for the
Procurement of
*Solar System with Installation for Logar Cricket Ground including delivery to Logar***

Reference: *ACB/ICC/PRO/GO/2023/F&T/AFG/RFQ-29*

Issue Date: *October 04, 2023*

Closing Date: October 10 2023

Name of the Supplier: _____

Address of the Supplier: _____

Contact No: _____

Email Add: _____

1. The *Afghanistan Cricket Board* has a budget allocation for the purchase of Goods; and is applying some of that allocation for the purchase of fresh meat for which this Request for Quotation is issued.
2. Payments made against any Contract arising from this Request for Quotation will only be made in AFN. The Unit Rate(s) offered by the Supplier, if accepted, shall remain fixed for the duration of the contract. Your sealed quotation must be submitted to ACB committee members of the undersigned ON October 10, 2023 at 10:00AM Kabul time. Any quotation received later than the scheduled time will be rejected and returned unopened. The sealed envelope containing the quotation must be clearly marked ***Solar System with Installation for Logar Cricket Ground*** do not open before **October 10, 2023 10:00AM**.
3. All quotations must be valid for a period of thirty (30) days from the closing date of the Request for Quotations.
 1. The quotation shall be completed and all pages shall be signed or stamp by an authorized representative of the Supplier.
 2. In the case of any arithmetical discrepancy between the Unit Rate and the Total Amount quoted, then the Unit Rate shall prevail both for the evaluation of quotations and for the subsequent contract.
 3. Depending on the final requirement, the quantities shown may increase or decrease by fifteen percent (15%) and this shall be reflected in the contract.
 4. There will be no public opening of quotations; the Purchaser is not bound to accept the lowest quotation and reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
 5. Supplier with valid business license taxable at rate of 2% and supplier without valid business license at rate of 7%.

**Schedule of Items and Priced Quotation including
delivery to *Logar Province including Installation***

NO	Description	Unit	Quantity	Unit Cost	Total Cost
Solar System for Loger Cricket ground.					
<u>Civil Work</u>					
1	Solar Panels 250W New Best quality	Panels	40.00		
2	Invit 11-15 KVA Best quality	Each	1.00		
3	Solar Stand Best quality	Each	4.00		
4	Electricity Cable 2X6 Maghan Irani	m	90.00		
5	PCC for Solar Stand 200 Mark	m3	4.00		
6	Change over 3-phase Best quality	Each	1.00		
7	Breaker 2-Phase Best quality	Each	1.00		
8	Breaker 3-Phase Best quality	Each	1.00		
9	Installation of Complete Solar system	lumsum	1.00		
10	Electricity Cable 3X4 Maghan Irani	m	60.00		
11	Box for invit Best quality	Each	1.00		
12	Transportation + Installation of Solar System Charges.	lumsum	1.00		
Grand Total Price /AFN					

Documentation Required with the Submission of the Quotation

The Supplier shall attach the following documents to its quotation:

- (a) A duly completed and signed priced offer as per the Schedule of Items and the Priced Quotation. Note that all prices shall be quoted in AFN;
- (b) a valid Trade License;
- (c) a copy of TIN
- (d) a valid Business Bank Account if have or ACB will make payment to vendor through Amana Card in 15 working days after delivery/Bank Cheque.
- (e) Similar experience document (proffered)

The winner company may compulsory provide the above requirement.

Correction of Errors

Quotations determined to be substantially responsive shall be checked by the Purchaser for any arithmetic errors. Errors shall be corrected by the Purchaser as follows:

- a. where there is a discrepancy between the amounts in figures and in words, the amount in words shall govern; and
- b. where there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern, unless in the opinion of the Purchaser there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line-item total as quoted shall govern, and the unit rate shall be corrected.

The amount stated in the Quotation shall be adjusted by the Purchaser in accordance with the above procedure for the correction of errors and, with the concurrence of the Bidder, shall be considered as binding upon the Bidder.

Payments:

The following payment terms shall be applied for the contract:

All payments shall be subjected to Afghanistan income tax law.

- Payment will be made to selected vendor through:
 - International Business Bank Account if have
 - Business Bank account (National)
 - Or ACB will make payment to vendor through Amana Card/Bank cheque in 15 days after delivery and installations.

Submission address:

Please submit your sealed quotation before 11 October 2023 to the following address:

Afghanistan Cricket Board- Near Chaman-e- Huzori Khan Abdul Ghani Khan Road, Kabul Cricket Stadium

Procurement Department:

Contact # 0093788575859

Email address: hamid.rashidy@afghancricket.af