

REQUEST FOR QUOTATIONS RFQ#(DCA-EU-2023-0025)

RFQ Number: DCA-EU-2023-0025.

Date of Issue: **September 27, 2023**

Deadline for Offers: **October 4, 2023 (04:00 pm. Kabul local time)**
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Description: Procurement of Motor Bike.

For: Dutch Committee for Afghanistan (DCA)

Point of Contact: Sayed Sarwar Maudodi, Phone# 0794484577 email to: sarwar.maudodi@dca-af.org
and cc: ali.ahmadi@dca-af.org

***** ETHICAL AND BUSINESS CONDUCT REQUIREMENTS *****

DCA is committed to integrity in procurement, and only selects suppliers based on objective business criteria such as price and technical merit.

DCA does not tolerate fraud, collusion among offerors, falsified proposals/bids, bribery, or kickbacks. Any firm or individual violating these standards will be disqualified from this procurement, barred from future procurement opportunities.

Employees and agents of DCA are strictly prohibited from asking for or accepting any money, fee, commission, credit, gift, gratuity, object of value or compensation from current or potential vendors or suppliers in exchange for or as a reward for business. Employees and agents engaging in this conduct are subject to termination and will be reported to DCA Management. In addition, DCA will enlist the supplier in rejection list of any supplier offers of money, fee, commission, credit, gift, gratuity, object of value, or compensation to obtain business.

Offerors responding to this RFQ must include the following as part of the submission:

- Disclose any close, familial, or financial relationships with DCA or project staff. For example, if an offeror's cousin is employed by the project, the offeror must state this.
- Disclose any family or financial relationship with other offerors submitting RFQ. For example, if the offeror's father owns a company that is submitting another proposal, the offeror must state this.
- Certify that the prices in the offer have been arrived at independently, without any consultation, communication, or agreement with any other offeror or competitor for the purpose of restricting competition.
- Certify that all information in the proposal and all supporting documentation are authentic and accurate.
- Certify understanding and agreement to DCA's prohibitions against fraud, bribery and kickbacks.

Please contact ali.ahmadi@dca-af.org with any questions or concerns regarding the above information or to report any potential violations.

1. Introduction

DCA Livestock Programs recognizes that the dependence of the Afghan farmers on livestock offers promising opportunities to lift them from poverty. Therefore, it is our vision to reduce poverty and increase food security for the people of Afghanistan through improved animal health, welfare and production, and the development of sustainable value chains. DCA is seeking quotations from eligible suppliers to provide motor bike for the DCA program.

2. Submission Deadlines and Instructions

Quotations must be filled and submitted sealed to Kabul DCA office on below address:

DCA Procurement Department-District # 3 last station of Kabul university, next to the Karwan University, House #16

Contact person: **Sayed Sarwar Maudodi, holding phone number - 0794484577**

Quotations must be submitted no later than **04:00 pm. Kabul local time on October 4,2023.**

Please reference the RFQ number in any response to this RFQ. Quotations received after the specified time and date will be considered late and will be considered only at the discretion of DCA.

3. Specifications

Attachment 1 contains the technical specifications of the required items.

4. Quotations

Quotations should be submitted in the format found in Attachment 1 or company's official letter head and must be priced on a fixed-price, all-inclusive basis, including tax, delivery, and all other costs. Pricing must be presented in **Afghani**.

- Quotations must remain valid for not less than **ninety (90)** calendar days after the RFQ deadline.
- bidders are requested to quote for original product(s).
- Bidders are requested to submit a copy of their organization's valid business license with their quotation.
- Bidders are requested to submit copy of similar contract along with the quotation.
- Bidder are requested to submit Copy of whole wholesale license/if our business is the sole importer and wholesaler

5. Evaluation and Award

The award will be made to a responsible bidder whose quotation follows the RFQ instructions, meets the eligibility requirements, and meets or exceeds the minimum required technical specifications, must completed successfully at least one similar contract and is judged to be the best value based on a lowest-price and technically acceptable basis.

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, a quotation may be deemed "non-responsive" and thereby disqualified from consideration. DCA reserves the right to waive immaterial deficiencies at its discretion.

Best-offer quotations are requested. It is anticipated that the award will be made solely on the basis of these original quotations. However, DCA reserves the right to conduct any of the following:

- DCA may conduct negotiations with and/or request clarifications from any bidder prior to award.
- Asper DCA request supplier may provide the costume and other related documents for the motor bike.
- DCA may conduct the site visit of the supplier stock/s and office/s
- While preference will be given to bidder who can address the full technical requirements of this RFQ,
- DCA may issue a partial award or split the award among various bidder, if in the best interest of the DCA.
- DCA may cancel this RFQ/procurement at any stage of procurement.

6. Delivery points.

Delivery should take place as per DDP Incoterms 2010 The items are required to be delivered to Kabul DCA main office.

any potential risk of loss or damage of the materials before delivery to the mentioned location it would be the responsibility of the supplier and therefore the supplier will bear the financial cost related to damage or loss of the materials.

7. Terms and Conditions

This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate DCA to make an award or pay for costs incurred by potential suppliers in the preparation and submission of a quotation.

This solicitation is subject to DCA's standard terms and conditions. Any resultant award will be governed by these terms and conditions.

8. Quotation Checklist

To assist Offerors in the preparation of quotations, the following checklist summarizes the documentation required to submit a quotation in response to this RFQ:

- ☒ Official quotation, including specifications of offered equipment (see Attachment 1)
- ☒ Copy of the bidder's business license
- ☒ Copy of the similar contract.
- ☒ Copy of whole wholesale license/if our business is the sole importer and wholesaler

Attachment 1: Specifications and Technical Requirements

The table below contains the technical requirements of the requested items. Bidder are requested to provide quotations by completing the table below and submitting a signed/stamped version.

Bidders may also submit quotations containing the information below on their company's official letterhead or official quotation format.

☒ Official quotation, including specifications of offered equipment (see Attachment 1)

☒ Copy of the bidder's business license

☒ Copy of similar contract.

☒ Copy of whole wholesale license

Bidders are requested to quote for original product(s).

For each technical specification listed below, Bidders must describe the extent to which each specification is met. If there is a difference between the required specification and the offered specification, please indicate and describe the difference. If there is no difference, write or enter "same".

Item No.	Item and Specifications Required stated below for Procurement for Motor Bike.	Item and Specifications Offered (if same write "same")	Qty	Delivery time	Unit Price (AFN)	Total Price (AFN)
1	Motor Bike (Honda Japanese, 125 CC latest model)		40			
2	Motor Bike Helmet High Quality		40			
3	Kabul Pallet for motor bike		40			
Total offered price should be inclusive						

Vendor Name: _____

Name of Vendor's Legal Representative: _____

Vendor Address: _____

Vendor Signature: _____

Vendor Phone No.: _____

Vendor's Stamp: _____

Vendor Email: _____