



Community-Based Agricultural Rural Development Program (CBARD)

Request for Quotation (RFQ)

RFQ-CBARD-2023-070

**Provision of Seeds, Equipment, and installation of Plastic Covering sheets for
Greenhouses in Farah and Badghis Provinces.**

Issue Date: September 10, 2023

WARNING: Prospective Offerors who have received this document from a source other than ROP/CBARD should immediately contact CBARD-procurement@rootsofpeace.org and provide their name and mailing address/email in order that amendments to the RFQ or other communications can be sent directly to them. Any prospective Offeror who fails to register their interest assumes complete responsibility in the event that they do not receive communications prior to the closing date. Any amendments to this solicitation will be issued and posted via email.

Offerors submitting incomplete quotations may be disqualified.

1. Overview of the Request for Quotations

Roots of Peace (ROP), the implementer of the UNDP-funded CBARD projects, invites qualified vendors to submit quotations for the Provision of Seeds, Equipment, and installation of Plastic Covering sheets for Greenhouses in Farah and Badghis Provinces.

Description of Goods & Related Services	Provision of Seeds, Equipment, and installation of Plastic Covering sheets for Greenhouses in Farah and Badghis Provinces.
Technical Proposal	Refer to Annex 1
Cost Proposal	Refer to Annex 2
Delivery Schedule	Refer to Annex 3
RFQ No.	RFQ-CBARD-2023-070
RFQ Issue Date:	September 10, 2023
Deadline for Questions: Date & Time	September 14, 2023
Submission Method:	For any questions/clarifications related to this RFQ please contact via email to Questions@rootsofpeace.org and mention the clarifications RFQ reference number in the subject section of your email. Please do not send your bid to the above email address. Any quotation sent to the above email address will lead to the disqualification of a quotation from evaluation.
RFQ Closing Date & Time:	September 19, 2023 16:00 Kabul Local Time
Submission Method:	Quotations should be submitted via email to CBARD-BIDS@rootsofpeace.org prior to the closing date above. Bid documents should be sent as attachments ONLY. Online Links will not be accepted.
Anticipated Award Type	ROP anticipates issuing a Firm Fixed Price Purchase Order . This is only the anticipated type of award and may be changed as a result of negotiations. Issuance of this RFQ in no way obligates ROP to award a subcontract or purchase order and Bidders will not be reimbursed for any costs associated with the preparation of their quote.
Basis for Award	Lowest Price Technically Acceptable (LPTA).
Delivery Terms	Delivery at Place. The province location is provided in the Technical Specification section. The exact addresses will be provided upon award.
Expected delivery date	Within 30 calendar days from the issuance of the Purchase Order (PO). The bidder shall be expected to provide a realistic delivery time. Bidders providing a realistic shorter delivery time shall be preferred for this solicitation.
Documents to be submitted	The bidder must specify all the required parameters listed in the "Technical Specifications" section. Failure to do so may disadvantage the bid during the evaluation process. Offerors should submit all documents as outlined in the quotation Checklist (Annex 6).
Payment Terms	The bidder understands and agrees to ROP payment terms, the payment will be in Afghani at the exchange rate on the date of wire transfer of the recipient bank. Payment will be made by bank-to-bank wire transfer to your official company. The payment will be made after the successful completion of the services as provided for in the award, and within 60 days of receipt of an acceptable invoice. Any applicable exchange rate is applied by the recipient's bank at the time of a wire transfer and is outside of the control of ROP/CBARD.

Tax	<p>Any vendor contracted to supply Goods, Works or Services should hold an appropriate valid business license throughout implementation of a contract. Implementation meaning from the moment of the fully executed contract through to the delivery, installation, and acceptance of Goods, Works or Services. If a vendor's license expires before implementing the award, a tax withholding of 7% shall be applied for the value of the entire award irrespective of when the business license expires. If a vendor does not hold a business license, then 7% tax withholding will apply automatically.</p> <p>A vendor will be offered the opportunity to renew the appropriate business license, and, in such cases, payments shall be withheld by ROP for a period of ten working days. However, if the vendor elects not to renew a license, or a period of ten has expired, ROP shall withhold 7% for tax purposes, and make payment.</p>
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2. INFORMATION TO BIDDERS

1. Background

Roots of Peace (ROP) is a humanitarian organization whose mission is to rid the world of landmines and other remnants of war by transforming toxic minefields into thriving farmland and communities through a focus on sustainable, organic farming practices. Roots of Peace is implementing a Community-Based Agriculture Rural Development (CBARD) project to support the Production of Fruits and Vegetables as an alternative to poppy Cultivation and Trade in five high Cultivation provinces of Afghanistan.

Moreover, the ROP-CBARD project aims to create partnerships between existing ROP-CBARD communities to reach three key objectives: reducing opium poppy cultivation, creating alternative licit economic development for former poppy farmers and women in the community, and supporting more sustainable peace.

2. Reporting on Fraud, Anti-corruption, and exploitation

Any payment of a bribe or kickback is strictly prohibited by ROP-CBARD and will result in disqualification. If you are approached by anyone suggesting unlawful actions regarding this Request for Quotation (RFQ) or have any concerns or suspicions that your quotation is not being treated with honesty, transparency, and integrity, please contact the ROP office on CBARD.helpline@rootsofpeace.org. Confidentiality or anonymity can be guaranteed.

1. د درغلیو، فساد او رشوت ضد او ناوړه گټی اخیستلو په اړه راپور ورکول

د شرکت له طرفه چاته رشوت ورکول او هر ډول غیر قانونی تادیبه د ROP لخوا په کلکه منع ده او پایله به یې د شرکت نا امله ګرزول وي چې آینه کي بلی پروژي ته خپل کاغذونه نشي جمعه کولی. که تاسو سره د هر چا لخوا تماس ونیول شو اوددی (RFQ) په اړه د غیرقانوني کړنو وړاندیز یا پیسوغوښتنه در څخه اوشوه یا کومه اندېښنه یا شک ولری که پیس ورنکړی نو ستاسو پروپوزل سره به په صداقت، او رویتیا سره سم چلند اونه کرای شي، مهرباني وکړئ د ROP دفتر سره په CBARD.helpline@rootsofpeace.org ادرس اړیکه ونیسئ. مونږ تاسی ته تضمین درکوو چي ستاسي دا ټولی خبری یا هویت به مونږ سره محرم وي او هیڅوک به تری نه خبریږي.

3. INSTRUCTION TO BIDDERS / Compliance Requirements

1. Submission of offers	Submit signed, dated, and stamped quotations in the format provided with your offers to the designated Procurement team before the deadline specified in this solicitation. Late submissions will not be considered. The subject line must be the RFQ (RFQ-CBARD-2023-070) ONLY. Failure to adhere to this instruction will lead to the disqualification of a bid from the evaluation. Any quotation sent through any links will lead to the disqualification of a quotation from evaluation.
2. Geographic Code	<ul style="list-style-type: none"> ROP must verify the source, nationality, and origin, of goods and services and ensure (to the fullest extent possible) that ROP does not procure any services from prohibited countries listed by the Office of Foreign Assets Control (OFAC) as sanctioned countries. The current list of countries under comprehensive sanctions includes Cuba, Iran, North Korea, Sudan, and Syria. ROP is prohibited from facilitating any transaction by a third party if that transaction would be prohibited if performed by ROP. According to Section 889 of the FY2019 National Defense Authorization Act, the Provision of good/services from the below Chinese listed companies are prohibited. <ul style="list-style-type: none"> Huawei Technologies Company ZTE Corporation

	<ul style="list-style-type: none"> • Hytera Communications Corporation • Hangzhou Hikvision Digital Technology Company • Dahua Technology Company (or any subsidiary or affiliate of such entities) <p>By submitting a quotation in response to this RFQ, Offerors confirm that they are not violating Source and Nationality requirements and that the services comply with the Geographic Code and the exclusions for prohibited countries.</p>
3. Liquidated Damages	<p>Except under the circumstances of Force Majeure, if the Contractor fails to deliver any or all the goods by the date(s) of delivery or perform the services tied to the delivery of goods within the period specified in the Contract, ROP may, without prejudice to any or all its other remedies under the Contract, deduct 15% of the total contract value which will be applied on the 41st day. Thereafter a further 15% of the total contract value to be applied on the 51st day and thereafter every seven days until the vendor completes his contractual obligations.</p>

4. EVALUATION AND AWARD

An award will be made based on the Lowest Price, Technically Acceptable source selection process. The award will be issued to the responsible Offeror submitting the lowest evaluated price that follows the RFQ instructions and meets or exceeds the acceptability requirements for technical requirements described in this RFQ. All received bids will be evaluated based on the initial minimum criteria below. Vendors who do not pass will be removed from consideration.

ROP-CBARD will evaluate the following factors as PASS/FAIL:

- **Technical Specification - the goods offered meet or exceed the RFQ requirements.**
- **Submission of current and valid MOCI License.**
- **Submission of Banking / Payment information. (Only AFN Accounts will be accepted)**
- **At least two successful contracts have been completed in the last five years in providing Greenhouse equipment such as Seeds, Seed Tray, NPK fertilizer, Peat moss etc. It's a requirement to attach the copies of relevant past contracts as evidence.**
- **Certification to certify that the offered seeds are from a valid original source. Companies that will not submit this certification shall be disqualified from further evaluation.**

Vendors who pass the initial screening based upon the criteria above will proceed to the Lowest Price Technically Acceptable evaluation to determine the successful offer. ROP reserves the right to increase and or decrease the requirement during the evaluation and or award stage. The ROP reserves the right to conduct sample check during the evaluation. All goods shall be high quality products, low quality products will not be accepted. ROP reserved the right to award the contract lot wise and or items wise.

Annex 1: Technical Proposal: Farah Province.

No	Item Name	Specifications	Location	Bidder's technical specification for the offered products including Photos and Source of Origin.
1	Plastic Sheet for Green house	Width 8m, 5% UV (Ultraviolet) with 180-200 Micron thickness	Farah Province	
2	Thermometer	Digital Thermometer	Farah Province	
3	Peat moss	Peat moss Made in Estonia/Finland/Germany/Latvia, 20 kg bag, or equivalent	Farah Province	
4	Seed tray	105 chambers, black color	Farah Province	
5	Improved Cucumber seed	F1 Hybrid, 500 seeds per packet, Made in Holand or Turkey (Salar, Leader, Nigeen, Yazan, Barakat, Kaihan, Abyaran, 299)or similar with 95-98% germination rate and guarantee letter	Farah Province	
6	Cotton string for seedling	3 mm thickness, white	Farah Province	
7	Installation	Installation of plastic covering with proper fittings in for the following; 1 greenhouse of 300 sqm 2 greenhouses of 420 sqm and 1 greenhouse of 840 sqm. Any leftover piece of plastic sheet considered for each greenhouse must be handed over to the relevant greenhouse owner.	Farah Province	
8	Installation	Installation of plastic covering with proper fittings in 26 greenhouses of 301 sqm 24 greenhouses of 404.2 sqm. Any leftover piece of plastic sheet remained from each greenhouse must be handed over to the relevant greenhouse owner	Badghis Province	

Annex 2: Cost Proposal:**Lot 1: Farah Province**

N o	Item Name	Specifications	Location	Unit	QTY	Unit Price (USD)	Total Price (USD)
1	Plastic Sheet for Green house	Width 8m, 5% UV (Ultraviolet) with 180-200 Micron thickness (original)	Farah Province	Meter	740		
2	Thermometer	Digital Thermometer	Farah Province	Each	4		
3	Peat moss	Peat moss Made in Estonia/Finland/Germany/Latvia, 20 kg bag, or equivalent	Farah Province	Bag	8		
4	Seed tray	105 chambers, black color	Farah Province	Each	65		
5	Improved Cucumber seed	F1 Hybrid, 500 seeds per packet, Made in Holand or Turkey (Salar, Leader, Nigeen, Yazan, Barakat, Kaihan, Abyaran, 299) with 95-98% germination rate and guarantee letter	Farah Province	Packet	10		
6	Cotton string for seedling	3 mm thickness, white	Farah Province	Kg	65		
7	Installation	Installation of plastic covering with proper fittings in 1 greenhouse of 300 sqm 2 greenhouses of 420 sqm and 1 greenhouse of 840 sqm. Any leftover piece of plastic sheet considered for each greenhouse must be handed over to the relevant greenhouse owner.	Farah Province	Each	4		
Total Price in USD including delivery							

Lot 2: Badghis Province

N o	Item Name	Specifications	Location	Unit	QTY	Unit Price (USD)	Total Price (USD)
1	Plastic Sheet for Green house	Width 8m, 5% UV (Ultraviolet) with 180-200 Micron thickness (original)	Badghis Province	Meter	6,340		
2	Thermometer	Digital Thermometer	Badghis Province	Each	50		
3	Peat moss	Peat moss Made in Estonia/Finland/Germany/Latvia, 20 kg bag, or equivalent	Badghis Province	Bag	74		
4	Seed tray	105 chambers, black color	Badghis Province	Each	620		
5	Improved Cucumber seed	F1 Hybrid, 500 seeds per packet, Made in Holand or Turkey (Salar, Leader, Nigeen, Yazan, Barakat,	Badghis Province	Packet	100		

		Kaihan, Abyaran, 299) with 95-98% germination rate and guarantee letter					
6	Cotton string for seedling	3 mm thickness, white	Badghis Province	Kg	572		
7	Installation	Installation of plastic covering with proper fittings in 26 greenhouses of 301 sqm 24 greenhouses of 404.2 sqm. Any leftover piece of plastic sheet remained from each greenhouse must be handed over to the relevant greenhouse owner	Badghis Province	Each	50		
Total Price in USD including delivery							

Grand Total for Lot 1 and Lot 2 in USD	
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Please Indicate unit costs and total costs in the categories given including transportation. **Please provide your financial offer on your company letterhead signed and stamped.**

Annex 3: Delivery Schedule

No	Description	Delivery Location
1	Greenhouses, Farah Province.	One (1) greenhouse is located in Pusht-e-Rod district of Farah Province. Three (3) greenhouses are located in Khak-e-Safed district of Farah Province.
2	Greenhouses, Badghis Province.	Nine (9) greenhouses are located in Jawand district of Badghis Province. Twenty (24) greenhouses are located in Bala Murghab districts of Badghis Province. Seventeen (17) greenhouses are located in Qadis district of Badghis Province
The supplier shall deliver the goods to the above locations. The supplier is responsible for the Installation of plastic covering with proper fittings in the above locations.		

Annex 3: Quotation Cover Letter

[Firm's Letterhead]

<Insert date of submission>

To: Roots of Peace (ROP)
 Community-Based Agriculture Rural Development (CBARD) Project

We, the undersigned, provide the attached quotation in accordance with the RFQ-CBARD-2023-070 - Provision of Seeds, Equipment, and installation of Plastic Covering sheets for Greenhouses in Farah and Badghis Provinces.

I certify a **validity period of 90 days** for the prices provided in the attached quotation. Our quotation shall be binding upon us, subject to the modifications resulting from any discussions.

We understand that ROP is not bound to accept any quotation it receives.

Yours sincerely,

Authorized Signature:

Name and Title of Signatory:

Name of Firm:

Address:

Telephone:

Email:

Company Seal/Stamp:

Annex 4 Business Information and License

Company Name as per Business	
License	
Company Address:	
Name of Company's Authorized Representative	
Authorized Representative's Email (If Available)	
Authorized Representative's Phone Number	
Banking and Payment Information (Bank and AFN Currency): a. Bank name: b. Company name: c. Account number: d. Swift Code:	

Please attach your business license and a copy of the Tazkeria / Passport of the Company President.

Annex 5 Past Performance

Include projects that best illustrate your work experience relevant to this request, sorted by decreasing order of completion date.

- **At least two successful contracts have been completed in the last five years in providing Greenhouse equipment such as Seeds, Seed Tray, NPK fertilizer, Peat moss etc. It's a requirement to attach the copies of relevant past contracts as evidence.**

[illegible]

Annex 6: Quotation Checklist

Name of Company: _____

Does your quotation include the following?

- ☐ Cost Proposal as per Annex 1 (Attach separately)
- ☐ Provision of separate attachment Technical Specifications Annex 2, and sample pictures or other documentation you feel is important for the review committee (per attachment).
- ☐ Signed and Stamped Cover Letter on Company Letterhead
- ☐ Past Performance Table

- ☐ Copy of Valid business license
- ☐ Copy of Tazkira/passport of president and vice-president
- ☐ Information about the original equipment manufacturer:
- ☐ Detailed Equipment Specifications:
 - ☐ Model number and source of origin
 - ☐ Photos
- ☐ Bidder's offered delivery time in () days.