

People's Action for Change Organization (PACo)

دخلكو هڅه دبدلون لپاره
اقدام مردم برای تغییر

Request for Quotation (RFQ)

RFQ#: PACO_RFQ#005-Oct-2023

ISSUE DATE: 24-Oct-2023

CLOSING DATE: 7th -Nov-2023 4:00 PM

Title:

Provision of Concentrated feed

➤ General:

People's Action for change is a not for profit, non-governmental organization with a mission to work with the poor, excluded and marginalized sections of the society by empowering them to lead a life with dignity. Our priority objectives include empowerment of people through community organization and capacity development, promoting rights of women and children, ensuring livelihood options to end hunger and food insecurity and respond to calamities and conflicts through humanitarian assistance.

Under the Co-PROPER project livelihood intervention, PACo planned to procure 160000Kg Concentrated feed for its livelihood intervention beneficiary in Samangan, Sar e Pul and Faryab provinces.

➤ RFQ Summary:

PACo seeks qualified vendor to provide and supply Concentrated feed as per the specification stated in this RFQ. Firms and vendors who have a solid track experience in provision of Concentrated feed and offer competitive price within Afghanistan are invited and encouraged quote their price (quotation/financial offer) in line with given instruction for submission in this RFQ.

➤ Government Withholding Tax:

Pursuant to Article 72 in the Afghanistan Tax Law effective March 21, 2009, PACO is required to withhold "contractor" taxes from the gross amounts payable to all (for-profit) vendors. In accordance with this requirement, PACO shall withhold two percent (2%) tax from all gross invoices to vendors under this Agreement with active AISA or Ministry of Commerce license. For vendors without active AISA or Ministry of Commerce license, PACO shall withhold seven percent (7%) "Contractor" taxes per current Afghanistan Tax Law.

Before signing agreement, the selected vendor must provide a copy of the business AISA or Ministry of Commerce license and TIN (Tax Identification Number). Amounts deducted from the invoices will be forwarded to the Ministry of Finance (MoF) Tax Division credited to the firm's TIN. Records of payments to the MoF shall be maintained on file with PACO.

➤ Statement of Work:

The selected vendor shall supply quality Concentrated feed indicated in bellow table1, to the prescribed locations and distribution points in Samangan, Sar e Pul and Faryab provinces.

Table 1: Concentrated feed Specifications and BoQ

No	Items	Unit	Quantity	Unit Price AFN	Total Price AFN
1	Crude Protein 16% ±1 Crude Fibers 11% ±1 Crude Fat 4% ±1 Ash 10±1 Calcium 9 gram per kilogram of dry Food Phosphorus 6 gram per kilogram of dry Food Aflatoxin Less than 20 parts in a Billion	KG	160000		
Grand Total					



➤ **Inspection:**

PACo shall have reasonable time, after delivery of Concentrated feed in the site to inspect the Concentrated feed and to reject acceptance in not confirming to the specifications of the purchase order and offer. Recovery of the rejected Concentrated feed shall be the sole responsibility of the supplier.

➤ **Evaluation Process:**

The quotation/offer will be evaluated in terms of fairness, cost-consciousness and best value to PACo considering both specification and cost factors. The award will be made considering the quality compliancy and low-price methodology.

RFQ Conditions:

- The venders / offerors shall provide their quotation either on their official letterhead attached this form as bid supporting document to this RFQ based on specification stated in Table 1, or quote its price in BoQ of this RFQ specified in **Table 1**.
- The offer should be valid for Thirty (30) working days from the date of Supplier's submission.
- The quantity specified above is provided as a best estimate only. PACo reserves the right to order the required (increase/decrease) quantity
- The proposed goods items (concentrated feed) shall be delivered to Samangan, Sar e Pul and Faryab distribution points specified by PACo. The vender should note that the distribution shall be made from the trucks delivering the feed and should be stand by until distribution complete
- PACo may request the selected supplier a quality certificate including the specifications mentioned for "Concentrated feed" from a reputed laboratory nominated by the PACo. all cost of such testing certificate should be borne by the supplier. PACo has the right to ask for lab test prior the shipment the goods started to the mentioned districts of Aybak, Sar e Pul and Maimana.
- If the quality check indicates that the concentrated feed to be supplied are not accordance with the specifications, PACo reserved the rights to reject concentrated feed and or call off the contract. In such cases, no reimbursement can be claimed by the supplier from PACo for the cost incurred by the supplier in this procurement.
- The supplier is obliged to pack the concentrated feed in a 50 kg sack. Packaging more or less than 50 kg in single bag/sack is not accepted. Incase deficit in wight PACo pay exactly base on total delivered good
- The supplier is obliged to publish the manufacture and expiry date of the concentrated feed on each sack. PACo will not accept the sacks without production/expiry dates.
- The concentrated feed must be packed properly. Damaged packages/bags will be rejected.
- The supplier is responsible for all kind of payments including packing, loading, offloading, transportation, payment at the checkpoints, payment to the municipality and any other payment until the goods are delivered.
- The supplier is obliged to inform PACo to conduct checking goods prior dispatching to Samangan, Sar e Pul and Faryab provinces. PACo will not accept to receive the goods if its



technical team did not check the goods prior dispatching and did not permitted supplier to dispatch.

- Prices must be quoted in local currency (AFN).
- PACo Regional office, house # 38, Beside Abdurashid by Masjeed, Guzare Araba, Behind Municipality, Mazar city, Balkh province.. The quoted price should include all charges related to freight, in-transit insurance and unloading the goods at the mentioned location. Title and risks remain with the Supplier until delivery hand over.
- Price and quality are the determining factor in offer selection process. The award may be made to the Supplier whose proposal is determined to be of highest value in terms of quality, price and services.
- In the event of a discrepancy/error in the total prices indicated offeror BoQ the unit price will prevail.
- The payment will be made in one installment through a bank transfer to the supplier account.
 - The payment subject to successful delivery of concentrated feed to prescribed location, acceptance of quality and quantity with prove of Good received document confirmed by PACo management in north
- PACo reserves the right to request any additional information that it deems necessary in order to decide on any proposal.
- PACo reserves the right to reject any or all proposals after evaluation.
- Quotation must be signed and stumped by the authorized representative of the supplier.
- PACO reserves the right to terminate the contract in case of failure to Quality Control check.
- In Case of failure of delivery penalty charges may apply. Any discrepancy in services found will be up on supplier responsibility.
- The supplier may require producing performance guarantee letter from a reputed bank under the name of People's Action for Change Organization (PACO) with a value of 10% of the total value of the final total price and should be valid until up to completion of whole satisfactory delivery.

Rejection of Bids

PACo reserves the right to reject any or all bids through outlined criteria:

- If the bid received after the deadline stipulated in the RFQ
- If one or more of the required proposal documents are missing
- If bid submitted through E-mail
- If one company give alternative bid.



- If the bid price is unrealistic and not compliance with RFQ requirements.
- If the bid is not properly sealed (sealed and stamped)

Quotation Submission Guidelines:

Cover letter shall be included in quotation and signed by the person or persons authorized to sign on behalf of the bidder.

Sealed quotation shall be sent by hard copy only to the following address not latter then **7th- Nov-2023 04:00 PM**. Proposals received after the due date and time will not be considered.

Required Document:

- Copy of Company valid license
- Company Factsheet / Profile
- Evidence of past performance (ongoing projects, implement project contracts and certificates)
- Company bank statement for at least 6 months
- Signed and stamped copy of Bill of Quantity

Address:

PACo Regional office, house # 38, Beside Abdurashid by Masjeed, Guzare Araba, Behind Municipality, Mazar city, Balkh province.

ادرس تسليم دهی افر/کوٹشن. دفتر حوزوی موسسه PACO ، خانه نمبر ۳۸ ، جوار مسجد عبدالرشید بای ، کوزر عربا ، عقب شاروالی ، شهر مزار شریف ولایت بلخ

Questions: Please direct your questions / queries if any to the email info@pac.org.af.

در صورت ضرورت معلومات واخذ جواب به سوال های مربوطه خویش از طریق ایمیل ادرس info@pac.org.af در تماس شوید

Others: PACO as a non-for-profit organization expects to be charged no more than standard humanitarian agency rates.

PACO will not pay any of the bidders' cost of preparing and submission their proposals under this RFQ.

Authorized Point of Contact:

Signature:

Title:

Company Name:

Phone Number:

Company Address:
