

Goods and Services Procurement

PGS_5.3_T_1b



REQUEST FOR EXPRESSION OF INTEREST

13 September 2023

REQUEST FOR EXPRESSION OF INTEREST (EOI) – AFG23EOI003 for supply of Iodized Salt to WFP Afghanistan

Closing on 26 September 2023 at 23:00 hrs (Afghanistan Time)

A. Background

1. The United Nations World Food Programme hereinafter referred to as the "WFP", with its Headquarters located in Via C.G. Viola, 68/70, 00148 Rome, Italy is the leading humanitarian organization saving lives and changing lives, delivering food assistance in emergencies and working with communities to improve nutrition and build resilience by assisting almost 100 million people in around 83 countries each year. About 17,000 people work for the organization, most of them in remote areas, directly serving the hungry poor.
2. The WFP Afghanistan Country Office seeks to purchase Iodized salt from local millers in accordance with specification laid out in Annex I. Iodized salt is one of the foods included in WFP Food basket supporting to beneficiaries in Afghanistan. Yearly WFP purchased 1,624 MT of Iodized salt with DAP and FCA incoterm and the packaging of 100 grams sachets in 50 KG polypropylene bags. WFP distribute Iodized salt in Mazar, Kabul, Jalalabad, Faizabad, Kandahar, Herat and Kunduz provinces. Therefore, the eligible millers who have present in those location are preferable.
3. WFP invites eligible suppliers to express their interest in providing the requested Iodized salt.

B. The purpose of this EOI

4. The purpose of this request for EOI is to identify suppliers with verified technical and financial capacity to provide the Iodized salt. Eligible suppliers will be invited to participate in the bidding process for the proposed tender.
5. Eligibility to participate in the proposed tender will be determined based on their capacity to source, clean, iodize and package salt as per WFP's food specifications mentioned in Annex I Technical Specifications for Iodized Salt.
6. After the deadline for submission of responses has passed, WFP will evaluate responses received and will notify eligible participants of the outcome of the evaluation.

C. How to prepare and submit your Expression of Interest

7. In order to participate in the pre-qualification exercise, companies are required to provide the following:
The filled in EOI Response Form, which includes:
 - Table 1. WFP Requirements
 - Table 2. Supplier Information.
 - Table 3. Supplier Financial Status.
 - Table 4. Supplier Relevant Experience.
 - Annex I. Technical Specifications for Iodized Salt
 - Company Profile including organogram.
 - Food Manufacturing/Trading License and Tax Clearance
 - ISO 9001 certificate or equivalent (up to date)
 - Example of Certificates of Analysis (CoA) issued by a certified laboratory.
 - Pest and rodent control plan
 - Banking Detail Information
 - Disability Inclusion Questionnaire
 - Financial Statement of last 3 years (if available)
 - Trade Reference (previous 3 consecutive contracts/agreement for Iodized salt supply)
 - Most recent Letter of Recommendation from the business partners
 - All mandatory documents laid out in Section 6 of Annex II Initial Paper Assessment
 - Signatory by the authorized company representative and company stamp.
8. All supporting documentation listed above shall be prepared in accordance with the instructions provided and sent by email to afg.vendormgt@procurement@wfp.org.
9. WFP will not consider incomplete or unsigned submissions. All responses and supporting documentation received will be treated as strictly confidential and will not be made available to the public.

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10. This request for EOI does not constitute a solicitation. WFP reserves the right to change or cancel this procurement process or any of its requirements at any time during the process; any such action will be communicated to all participants.

11. Should you have any questions please do not hesitate to contact us at afg.vendormgtprocurement@wfp.org.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Hsiao-wei LEE', is positioned above a horizontal line.

Hsiao-wei LEE
Country Director and Representative
Afghanistan Country Office
The United Nations World Food Programme

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EOI RESPONSE FORM

TABLE I. WFP REQUIREMENTS

A. Company / Organization's competencies/ capacities			
	List of WFP requirements/evaluation criteria	Yes	Comments
1	Registered entity with the government of Afghanistan; (legally registered to do business) and must be valid for more than 3 years.	<input type="checkbox"/>	
2	Company must have proven experience in supplying Iodized Salt locally in accordance with existing rules and regulations.	<input type="checkbox"/>	
3	Company must have a documented quality control system or certification.	<input type="checkbox"/>	
4	Company must have a capacity to provide all mandatory documents laid out in section 6 of Annex II Initial Paper Assessment Form	<input type="checkbox"/>	
5	Company must have a capacity to perform laboratory analysis upon request by WFP at external lab or internal lab.	<input type="checkbox"/>	
6	Company must have proven financial capacity for 3 years	<input type="checkbox"/>	
7	Company completes the WFP paper Assessment per WFP template.	<input type="checkbox"/>	
8	Company must accept the UN Supplier Code of Conduct	<input type="checkbox"/>	

TABLE II. SUPPLIER INFORMATION

B. Company / Organization's Background Information			
1	Legal Name of Company/Organization:		
2	Full address:		
3	E-mail address:		
4	Website address:		
4	Telephone:	Fax:	
5	Contact person, title:	Tel./E-mail of contact person:	
6	Registration with UNGM	Yes <input type="checkbox"/> No <input type="checkbox"/>	UNGM No.
7	Type of Business	<input type="checkbox"/> Corporate/ Limited <input type="checkbox"/> Partnership <input type="checkbox"/> Other (specify):	
8	Goods / Services:		
9	Company/Organization Business Registration Number:	Date of Registration:	

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B. Company / Organization's Background Information	
10	Additional company/organization background information: [If applicable, insert not more than 100 words]

TABLE III. SUPPLIER FINANCIAL STATUS

C. Company / Organization's Financial Status	
Item	Value USD
Gross Turnover [Insert year]	
Gross Turnover [Insert year]	
Gross Turnover [Insert year]	
<i>Maximum contract value in relation to which your Company can be engaged:</i>	
USD 0 – 30,000	<input type="checkbox"/>
USD 30,000 – 100,000	<input type="checkbox"/>
USD 100,000 – 500,000	<input type="checkbox"/>
above USD 500,000	<input type="checkbox"/>
Maximum "Bank Guarantee" amount available to the Company/Organization	
Last two years audited accounts or alternative assessed within WFP's discretion are attached to prove the information stated above	<input type="checkbox"/>

TABLE IV. SUPPLIER RELEVANT EXPERIENCE

List at least 4 contracts in the last two years relevant to the supply of iodized salt.

D. Company / Organization's Relevant Experience				
Commenced (Month / Year)	Completed (Month / Year)	Type of Contract	Total Value (USD)	Client

Provide CVs of senior staff (no more than three) [if applicable].

TABLE V. SIGNATORY & ORGANIZATION STAMP

E. Signatory
Name of Company/Organization:

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Name of the authorized representative:	Signature:
Title:	Date:

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