



Request for Quotations (RFQ) # 2585 MZR

Issuance Date: September 10, 2023

Closing Date: September 21, 2023

Jhpiego is seeking qualified vendors to provide quotations for procurement of food basket package for MDR TB patient from Oct 2023 till Sep 2024 in Mazar-e-Sharif.

Annex A: Vendor registration form

Annex B: Items specifications & price

Applicant Illegibility:

- The potential vendors must be registered with the government of Afghanistan and have a valid Business license. A Vendor's current and valid Business License must be attached with its quotation.
- The potential vendors must attach an Official Bank Account information with the same name as it is stated in Vendor's AISA or business license and must confirm acceptance of payments through bank transfer.
- The potential vendors must accept tax withholding based on Afghanistan Tax Law.
- All the cost should be stated in Local currency (AFN) any quotations submitted in other currencies will automatically be disqualified.
- The Potential vendors must submit a copy of their Tax Identification Number (TIN) letter.

Important Note: If the above-mentioned conditions are not met and the documents are not submitted along with the quotation, the quotation will be disqualified and will not be further evaluated.

Selection Criteria:

LPTA: The selection will be made based on lowest price and best quality products offered. A final determination will be made after vendor's relevant experience, capacity to deliver, and supply chain are assessed.

The selected vendor will be awarded a fixed price purchase order, resulting from this solicitation to the responsible Vendor/s whose quotation conform to this solicitation will be most advantageous to the project, price and other factors considered.

Jhpiego anticipates that this RFQ will result in a single award to a single Vendor; however, Jhpiego reserves the right to make multiple awards, if it is in the best interest of the project.

Penalty Charges: Jhpiego will add a clause to the purchase order as the result of this RFQ and may deduct a sum up to 2% of the task Order total value for each day of delay beyond the agreed delivery time until the actual goods/services are received.

Payment: Jhpiego will only make payment to the selected vendor's-maintained Bank Account after the delivery and acceptance of the required Goods/Services by Jhpiego.

Quotation Submission in Hard Copy:

Vendors are requested to submit their complete quotation to Jhpiego office in hard copy by no later than **September, 21, 2023, (4:00 p.m. Mazar-e- Sharif, Afghanistan local time)**. To Jhpiego office located in Mazar-e-Sharif city Chil Metra street Guzar Qabadian beside Shahriar private School District #6 House # 86.

Note: Quotations received though email or any other means than as stated above, and after the RFQ deadline will not be considered and evaluated.

for inquires and questions only, you can reach us at: Af.procurement@jhpiego.org

***Disclaimer:** Issuance of this RFQ does not constitute an award commitment on the part of Jhpiego or any other organization/associated agency, nor is it commitment to pay for any cost(s)/liability (ies)/loss (es) incurred in the preparation or submission of response. The organization reserves the right to reject, with or without assigning any reason, any or all response(s), if such action is considered to be in the best interest of the project/organization.*

No employee is authorized to negotiate or promise work on behalf of Jhpiego. Selected vendors will have an official Purchase Order with Jhpiego with authorized signatures.

Important Note: Two percent (2%) will be withheld if the contractor has/submits a valid business license. The withheld tax per the law will be remitted to the Tax Office in the name of company and if the Vendor's License during the life of the contract expires and the vendor fails to renew it in time, Jhpiego will withhold 7% in taxes. Business Licenses issued by municipalities with the names of individuals rather than companies with TINs in individuals names will also be subject to 7% tax withholding.

Yours Sincerely,

Jhpiego Afghanistan
Urban Health Initiative Project
COP/DCOP *Stig Hansen*

VENDOR

Company name: _____
Representative name: _____
Signature & Stamp _____
Date: _____

MSB

Sep 10 2023

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Sep 10 2023

Annex (B)
Description and Price Schedule

Vendors shall use this Annex as a template or their organization's commercial letterhead to submit their price quotation

NO	Name of the items	Unit	Unit Quantity	Quantity	Unit Cost (AFN)	Total Cost (AFN)
1	Rice for cooking: Color: White Rice Type: Raw First Sella, Clean, with no gravel, proper and standard packing Packing size: Bag of 3Kg	Bag	3 Kg	1920		
2	Cooking Oil (to be fortified with Vit A & D): Type: 100% Refined Sunflower Liquid Oil for Human consumption Packing: Plastic Bottle with small handle and sealed pack Volume: 3 Liter Certification: ISO 9001	Bottle	3 Litter	1920		
3	Peanuts: Grill/roasted peanuts without shell or in the form of kernels, for human consumption Packing: Bag of 2Kg	Bag	2 Kg	1920		
4	Kidney Bean: Type: Kidney Beans Color: Dark Red Clean, no debris, for cooking, proper and standard packing Pack Size: Bag of 3 Kg	Bag	3 Kg	1920		
5	High quality White Sugar: Refined Cane Sugar Type: Crystal Sugar Color: White proper and standard packing Bag Size: Bag of 2 kg	Bag	2 KG	1920		

Total	
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Please mention above the delivery time in calendar days after receipt of the purchase order by Jhpiego.

Vendor's Name: _____

Date: _____

Signature and Stamp: _____



Vendor Information/Pre-qualification Form

This Pre-qualification Form is to be completed by prospective Vendors/Service Providers desirous of providing goods/services to Jhpiego. Prospective Vendors must complete this Form accurately and in its entirety. Prospective Vendors understand and accept that completion of this Form does not constitute prequalification, nor does it guarantee an award of contract.

Company Information

Company /Vendor Name:		
Please list any Affiliates, Subsidiaries, etc (if applicable):		
Office Address:		
Are you a service provider, an agent, wholesaler or manufacturer		
If service provider, agent/wholesaler: store or service location		
If manufacturer: factory location		
Name of Contact Person:		
Phone Number (s)		
Company Email Address(s)		
Website Add (if any)		

Business Profile

Year company formed	
Trade License Number/ Commercial Registration Number	
Country/ City of Registration	

PIN No		VAT No	
Name of Bank			
Bank Branch			
Bank Account Name			
Bank Account Number			
IBAN Number			
SWIFT/ BIC			
Business Activities			
What are the main business activities of your company? Please include any specialized services/goods offered.			
How many staff does your company have?			
What geographical location(s) you operate?			
Does your company / products offered possess any international approved quality certification (ISO, EQM etc)			
Do you offer delivery of goods to the buyer's designated location? (Yes/No)			
Business Experience			
Please provide your company's work experience relevant to provision of goods/services.(Year in business and main customers)			



Vendor Information Form

Vendors Conflict of Interest Statement

I/We,hereby certify that:
(Name of Vendor)

- a) I/We will not offer, promise or provide to any Jhpiego employee or family member a bribe, favor, cash, gratuity, entertainment or anything of value to obtain favorable treatment, business or contract from Jhpiego. I/We also understand that Jhpiego employees are similarly prohibited from soliciting such favors from vendors.

Any gifts provided by vendors will be addressed to Jhpiego and benefit shared among all staff members or at the discretion of the Country Director or his designee.

- b) I/We will not enter into a financial or any other relationship with a Jhpiego employee that creates any actual or potential conflict of interest for Jhpiego. I understand that a conflict of interest arises when the material personal interests of the Jhpiego employee are inconsistent with the responsibilities of his/her position with Jhpiego. All such conflicts must be disclosed and corrected.

- c) I/We will declare the name of any relative or friend holding a management position such as director, officer or employee working with Jhpiego.

Name: _____

Sign: _____

Title: _____

Date: _____

Kindly attach copies of the Registration documents, Pin certificate, VAT certificate, Business card if any.

For finance and administrative use only

Has a sentinel check for the vendor been done: Yes ☐ No ☐

If No give reason _____

Vendor addition
requested by: _____

Sign: _____

Date: _____

Vendor addition
approved by: _____

Sign: _____

Date: _____



ADDENDUM TO VENDOR INFORMATION FORM

This addendum supplements the Jhpiego Vendor Information Form

Vendors Commitment to Refund VAT Funds to Jhpiego

I/We, hereby certify that:
(Name of Vendor)

I/We understand that Jhpiego will pay my/our invoice(s) inclusive of VAT and apply for a waiver of the VAT by submitting a DA1 form to the Commissioner of Value Added Tax. On receipt of the duly approved DA1 form, I/We undertake to refund the relevant VAT amount to Jhpiego and/or allow Jhpiego to offset the VAT amount against any pending invoices and/or payments due to us.

Name: Sign: _____

Title: Date: